



United States Department of Interior

National Park Service
Joshua Tree National Park
74485 National Park Drive
Twentynine Palms, CA 92277-3597

PROCEDURES FOR ACQUIRING A FILM PERMIT AT JOSHUA TREE NATIONAL PARK

Applicant: Please read and understand these procedures, then complete the application. Short form application is for simple film/photo shoots consisting of 10 people or less. Long form application is for any crews of 11 or more people or any shoot requiring sets, road shots, lighting, generators or special activities.

To obtain a Special Park Use Permit for commercial film or photography requires the following fees:

- a. \$100.00 non-refundable application fee
- b. \$125.00 processing fee (non-refundable if a permit application is processed)
- c. In most cases a \$100.00 monitor fee (2 hours on-scene monitoring) Some requests will automatically require more on-scene monitoring than 2 hours.

A security deposit will be required when a film permit is issued. The amount of the deposit will be based on the complexity of the shoot. The deposit will range from \$2000 to \$5000. **This deposit must be in the form of a cashier's check or Money Order.** The deposit will be returned after all conditions of the permit have been fulfilled and all financial responsibilities have been met. All checks should be made to the payment of: **National Park Service.**

An original Certificate of Insurance (min. \$1 million per occurrence) is required.

The additional insured should be named either:

U. S. Government or United States of America

The Certificate Holder will be shown as:

**Joshua Tree National Park
Special Park Uses Department
74485 National Park Drive
Twentynine Palms, CA 92277-3597**

The Special Programs Ranger reviews applications on a first come first serve basis and notifies the applicant of the complexity of the shoot and of any additional conditions or revisions to the permit. Simple shoots will be processed generally in three to five working days. Complex shoots could take up to 120 working days.

Film permits will be issued by appointment only at the Special Programs Office, Park Headquarters in Twentynine Palms, California prior to filming.

**NATIONAL PARK SERVICE
JOSHUA TREE NATIONAL PARK
74485 National Park Drive
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Application for Photography/Filming Permit — Short Form

Company Name: _____ Project/Client Name: _____
Address: _____ Type of Project: _____
City/State/Zip: _____ Producer: _____
Phone #: _____ Photographer: _____
FAX #: _____ Set Contact: _____
Tax ID or Soc Security #: _____ Local Contact: _____
Location Manager/Agent: _____ Local Phone #: _____
Phone/Beeper #: _____ Start Date: _____ End Date: _____

Summary of Activities and Scene(s): _____

SCHEDULE BY LOCATION(s) (Includes filming, parking, and base camp):

DATE	LOCATION	Start Time	End Time	Type of Activity (e.g., film, prep, or strike)

Description of Equipment/Props: _____

Max. Number of Cast and Crew: _____ Number/Type(s) of Vehicles: _____

Use of Roads and/or Trails? (Y/N): _____ Describe: _____

I hereby state that the above information is complete and correct and that no false or misleading information or false statements have been given. All estimates are reliable to the best of my knowledge and I have the full authority to represent the applicant entity and the project described above.

Signature: _____ Print Name: _____ Date: _____

Title: _____ Company Name: _____

INFORMATION PROVIDED WILL BE USED TO DETERMINE WHETHER A PERMIT WILL BE ISSUED. COMPLETED APPLICATION MUST BE ACCOMPANIED BY AN APPLICATION FEE IN THE FORM OF A CHECK OR MONEY ORDER IN THE AMOUNT OF \$100.00 MADE PAYABLE TO NATIONAL PARK SERVICE. APPLICATION AND ADMINISTRATIVE CHARGES ARE NON-REFUNDABLE. Send application and fees to: [*Permit Coordinator, Joshua Tree National Park, 74485 National Park Drive, Twentynine Palms, CA 92277-3597.*]

NOTE that this is an application only, and does not serve as permission to conduct a filming project or for any other use of the park. If your request is approved, a permit containing applicable conditions and regulations will be sent to the person designated on the application. The permit must be signed and returned to the park prior to the event.

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service Program Manager, Special Park Uses, Ranger Activities Division, 1849 C Street, NW., Washington, D.C. 20240 and to the Information collection Clearance Officer, Washington Administrative Program Center, 1849 C Street NW., Washington, D.C. 20240. An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.